



EFry Hope and Help for Women

Dedicated leader providing hope and help to women and girls at risk.

EFry Hope and Help for Women empowers women and girls through a trauma-informed, inclusive, and gender responsive lens. Our client-focused approach strengthens emotional, cultural and social well-being through prevention, support, reintegration, and advocacy.

Casual Relief, Residential Caseworker - Ellen House

Casual Relief – On call

**Rotating Shift Schedule – Including Days,
Evening and Overnights**

The Casual Relief, Residential Caseworker assists in managing the day-to-day operations of the Ellen House Residence, a female adult half-way house designed to accommodate 18 years of age and older, and emergency shelter bed program for single women ages 25 years and older. Women are accepted from both the Provincial and Federal correctional systems where individualized plans of care are developed to assist the women in addressing such concerns as substance abuse, anger management, physical/ sexual abuse, employment challenges, educational upgrading and life skills. Women are accepted into the emergency shelter bed program through referral or direct contact with our shelter program, where staff assist women with employment and housing supports. The position is a casual relief, based on a rotating shift schedule which includes days, afternoons, and overnights.

Areas of Responsibility:

- Provides direct service, resource referrals, crisis intervention, conflict resolution, and advocacy with emphasis
- placed on developing appropriate resources and connections to community support and services in order to
- facilitate successful reintegration
- Responsible for providing guidance regarding problem-solving while encouraging the development and
- enhancement of skills and techniques required for successful reintegration
- Maintains all security and safety systems with the Residence
- Participates in the shift schedule rotation as part of our 24 hour staffing model
- Maintains accurate and up-to-date records and statistics regarding all aspects of service delivery
- Familiar with each resident's individual plan of care in order to identify needs, recommend changes and provide
- assistance that is consistent with the overall plan for each individual
- Performs other duties as assigned by the Manager or designate

Successful candidates will have:

- 1-3 years' experience in a residential setting and/or educational background in a relevant field (prior experience with adult females is considered an asset)
- Knowledge of Ministry of the Solicitor General (MSG) and Correctional Service Canada (CSC) policies and procedures is considered an asset
- Practical knowledge of gender specific/responsive programming; assessment/counselling skills are essential
- Excellent problem solving and leadership skills, with the ability to judiciously handle crisis situations with clients within the residential facility and/or community
- Strong communication (verbal and written) and interpersonal skills with the ability to work well with diverse community groups and other stakeholders in order to provide inter-agency and intra-agency networking and liaising ensuring the effective and efficient delivery of programs
- Awareness of and commitment to women's issues
- Experience working with communities who face multiple barriers such as poverty, discrimination, criminalization and lack of housing
- Excellent organizational and time management skills
- Valid First Aid / CPR certification
- A clear Vulnerable Sector Check (VSC), cannot be older than 6 months
- Proof of full COVID-19 Vaccination

How to Apply:

Applicants should send a resume and cover letter outlining how they meet the specific requirements of the position to **Celine Monteiro, Manager of Residential and Reintegration Services** at cmonteiro@efryhope.com by **June 9, 2024 @ 11:59 PM**.

For internal applicants (staff, students, and/or volunteers), please indicate that you are an **Internal Applicant** and the **Position Title/Program** in the subject line of your email job application [e.g. **"Internal Applicant – Casual Relief Residential Caseworker, Ellen House Residence"**].

While we sincerely appreciate all applications, only those candidates selected for an interview will be contacted.

Please note that the selected candidate will be **required to submit to submit a Vulnerable Sector Check** prior to the commencement of the position, **along with proof of full vaccination against COVID-19**.

Accessible Hiring Practices

At EFry Hope and Help for Women, we are committed to developing an inclusive workplace to better serve our communities. We believe that it is paramount to create space where all of our employees have the opportunity to actualize their professional capacity, build strong relationships, celebrate diversity, collaborate with one another, and find success. We encourage candidates from diverse backgrounds, including those who may need accommodation, to apply to join our team.

EFry Hope and Help for Women is committed to accessible hiring practices. Upon request, accommodation for applications with disabilities is available. If you are applying for this position and require accommodation, please indicate this in your cover letter and we will work with you to meet your needs.